

Extended Solutions

- Merge Installation Files
- Extended Solutions Setup options

Setup

Once the disk is installed, you will need to access the Payroll option screen. After the option screens have been displayed, a Setup screen for this Extended Solution will appear. Check the 'Enable Extended Solution' box to activate this Extended Solution (Figure 1). The manual for this Extended Solution, if it has been installed, can be viewed by clicking the 'Manual' button next to the 'Enable Extended Solution' check box. It can also be viewed via the Extended Solutions Control Center (see Installation, above).

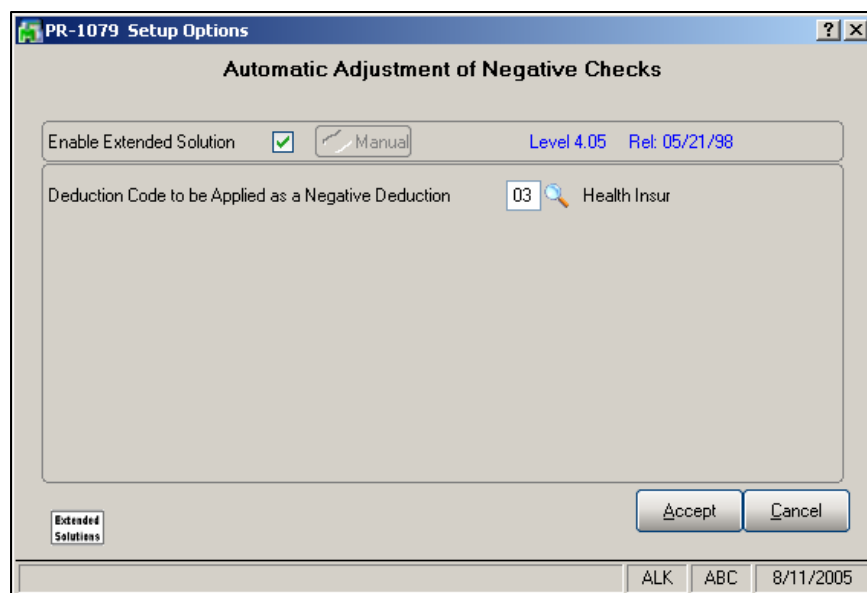


Figure 1

Answer the following prompt:

DEDUCTION CODE TO BE APPLIED AS A NEGATIVE DEDUCTION: Enter the Deduction Code you wish to be applied as a 'negative' deduction. The deduction code entered must be a 'Standard Deduction' type deduction using the 'Fixed Amount' calculation method.

If the Deduction Code Balance Report has not previously been added to a menu, a pop-up screen will be presented allowing you to automatically add it to the Payroll Reports menu. Answer 'NO' if you wish to use Menu Maintenance to add the program to a different menu of your choice.

You should visit this Setup screen after each upgrade or reinstallation of this Extended Solution.

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Operation

After Payroll Tax Calculation, all Payroll data entry records with a negative check amount will have a line added. That line will contain the Deduction Code specified in Setup, with an amount equal to the negative check amount. The net result is that the check entry will now be zero dollars, rather than negative. Furthermore, if an employee has a negative balance in the YTD bucket for this Deduction Code, and this check has a positive value, then the Payroll data entry records will automatically have a line added for the Deduction Code, but this time the deduction will be added as a positive deduction amount equal to whichever is the lesser amount, the Check Amount or the YTD Deduction Amount balance for the employee's designated Deduction Code.

Deduction Code Balance Report

A Deduction Code Balance Report has been added, which should be run prior to updating the Check Register. The report has no selection criteria (Figure 2). The deduction code designated in Setup is referred to as the 'Advance' on the report. The Beginning Advance will be the YTD Deduction amount for that employee. Data will only be printed for employees who have a Beginning Advance, Ending Advance or Employee Advance for the current payroll that is not equal to zero. The report sorts and page breaks by Employee Number (Figure 3).

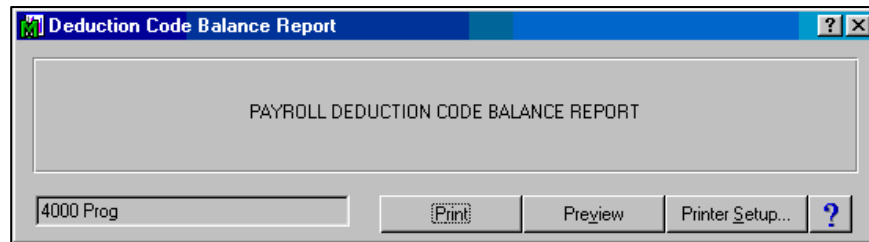


Figure 2

		Simply Delicious and Natural Food	
DEDUCTION CODE BALANCE REPORT			
EMPLOYEE NUMBER: 00-0000011 Jim Ferguson			
BEGINNING ADVANCE			.00
CURRENT PAYROLL:			
WAGES	92.00		
PAYROLL TAXES	13.19-		
OTHER DEDUCTIONS	107.50-		

NET PAY	28.69-		
EMPLOYEE ADVANCE	28.69	28.69	

CHECK AMOUNT	.00		
	=====		
ENDING ADVANCE		28.69	
		=====	

Figure 3
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The Deduction Report from the Payroll Report menu has been modified to include a column for the Employee Terminated Date from the Employee Masterfile (Figure 4). The terminated date will print if the field contains a value in the Employee Masterfile.



It is recommended that you print and review the Deduction Report before you perform standard MAS 90 MAS 200 Year End Processing, because the YTD Deduction Amount will be zeroed out during Year End Processing.

DEDUCTION REPORT		Simply Delicious and Natural Food		
DEPARTMENT NO: 00				
EMPLOYEE NUMBER	NAME	01 Tips Reported	FX Neg. Check	02 Advance
0000009	Smith, John	QTD: 270.00 YTD: 270.00	.00 .00	200.00 200.00
0000010	Ferguson, Jordan	QTD: 813.24 YTD: 813.24	*INACTIVE* 05/05/00 .00 .00	437.00 437.00
0000011	Ferguson, Jim	QTD: 612.00 YTD: 612.00	*TERMINATED* 04/29/00 28.69- 28.69-	90.00 90.00
DEPARTMENT 00 TOTALS - QTD:		1,695.24	28.69-	727.00
YTD:		1,695.24	28.69-	727.00
REPORT TOTALS - QTD:		1,695.24	28.69-	727.00
YTD:		1,695.24	28.69-	727.00

Figure 4

Upgrades and Compatibility

The installation CD is labeled with the version of the MAS 90 MAS 200 module for which this Extended Solution was prepared. This Extended Solution will check its compatibility with the appropriate MAS 90 MAS 200 modules and will be disabled if an incompatibility is found. If you upgrade your MAS 90 MAS 200 modules, this Extended Solution must be upgraded as well. Your MAS 90 MAS 200 dealer can supply this upgrade.

Documentation

Only changes made to the standard operation of MAS 90 MAS 200 have been documented in this manual. Operations not documented in this manual are standard procedures of MAS 90 MAS 200 processing. Standard MAS 90 MAS 200 processes, data entry screens, inquiry screens, reports, updates, etc., have not been changed unless addressed in this document.

Parts of this document may refer to the *Specific Purpose Rule*. When referenced, the described feature was developed for a specific client to its specifications and may not conform to generally accepted MAS 90 MAS 200 standards and procedures. These features may or may not benefit you in your application of MAS 90 MAS 200.

