

Q: Why Sage Time and Attendance?

A: Sage Time and Attendance was developed by a Sage partner for Sage customers. It offers built-in integration to Sage Abra Suite and Sage HRMS and features interface options to Sage ERP and many other Payroll solutions. Employees say it is easy to learn and use. HR/Payroll staff say it is flexible, powerful and offers industry-leading functionality like web punch/web timesheets, time off request automation including calendaring, real-time workflow alert for managers, and simple, fast, end of period approvals.

Q: What functionality does Sage Time and Attendance offer vs. other competitive products?

A: Sage Time and Attendance has many differentiators, but some of the most popular are built-in punch date/time vs. rounded punch date/time comparison table so employees and managers always know what actual punch times are vs. company policies for rounding; piece rates/units of pay; leave accruals are not parameter driven and can be customized; daily summary totals in a timesheet view; ability for employees to submit many types of electronic requests with a full approval workflow and audit trail; customizable manager dashboard; supervisors and employees share the same interface view so training is a breeze; built in Sage HRMS Alerts and Workflow within manager dashboard and also sent to email.

Q: What are the main benefits to my business?

A: Sage Time and Attendance relieves administrative burdens by automating manual processes, ensuring policies and procedures are followed and alerting managers to policy and compliance violations in real time. It assists management proactively by providing a clear view of labor costs and facilitates this data flowing electronically to payroll. It also provides employees with self-service access to information that is very important to them such as leave balance and time off requests. Sage Time and Attendance helps an organization effectively maximize its ROEI (Return on Employee Investment).

Q: How can Sage Time and Attendance expedite my payroll processing?

A: Whether you are struggling with a paper-based or partially automated time and attendance process today, Sage Time and Attendance will fully automate your process from time collection to the point of payroll. Utilizing a paperless system saves time and money, offers real-time insight into labor costs, eliminates human error and offers an opportunity to reduce or even eliminate overtime costs. Combine that with unparalleled accessibility for employees and managers via the internet browser-based user interface and the amount of time needed to collect and approve data is also dramatically reduced. Less time spent collecting data for payroll equals a more efficient and more accurate payroll process.

Q: What type of reporting is available?

A: Sage Time and Attendance has both built-in reporting templates that you can use “out of the box” or customize with your own filters, as well as a Data Query tool. The reporting options provide proactive analysis and empower management with the labor cost information it needs to make valuable decisions for the business. A full reports manual available is in pdf form and includes sample copies of all the standard report templates available.

Q: Does Sage Time and Attendance integrate with Sage HRMS Payroll?

A: Yes. Sage Time and Attendance is flexible enough to integrate and/or interface with Sage HRMS Payroll, Sage Abra Suite Payroll, the Sage ERP products, Abila (formerly Sage Fund Accounting) and many other in-house and outsourced payroll solutions.

Q: Can we choose to replace only the timekeeping system component from our current workforce management system?

A: Yes. Sage Time and Attendance can be a component of your Sage HRMS solution or a stand-alone solution interfaced to your existing HR and/or Payroll solution.



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