



Electronic Payment for Vendors

Q: Do you want to save time and money—and never process a paper check again?

✓ **EASY Solution:** Electronic Payment saves you time and money in postage, checks, envelope stuffing, mailroom processing and other administrative costs.

Q: Do you want to negotiate better discounts with your vendors?

✓ **EASY Solution:** Electronic Payment benefits both you and your vendors. You may, in fact, be able to negotiate better discounts with your vendors by offering Electronic Payment.

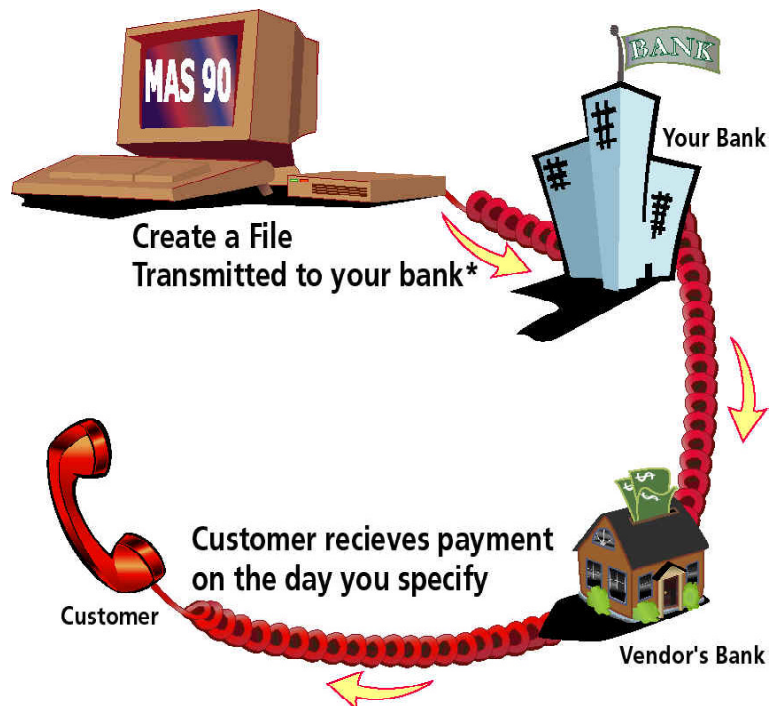
Q: Do you want to improve your relationship with your vendors?

✓ **EASY Solution:** Never again tell a vendor that the check is in the mail. Mistakes in billing can compromise your relationship with your vendors and damage your credit. Don't leave your important vendors at the mercy of the post office and dozens of other people whose hands your check will pass through before it gets where it belongs. With Direct Payment, payment is under your control.

Features...

- Save time!
No more check processing and mailing.
- Save money!
Electronic Pay can save your company an average of 11.5 cents per payment on supplies, postage and administrative costs.
- Your vendors can count on getting payments on a specific date. With checks, you have no control.
- Set up Electronic Pay by Vendor

How It Works....



* there are multiple ways to transmit a file.
Please consult your financial institution for details

Electronic Payment for Vendors (AP-1063)

Our Promise:

AP-1063 is guaranteed to meet National Automated Clearing House Association (NACHA) standards. We will update the current version to meet any changes—at no cost to you.

At a Glance....

Select 'Direct Deposit' on Vendor Maintenance screen to access Electronic Payment

Vendor Maintenance

Vendor No. 01-AIRWAY Name Airway Property

1 Main 2 Additional 3 History 4 Invoices 5 Checks 6 P/Os

Direct Deposit

Bank Account No. 999555123123 Acct Type Checking Description Bank of America Routing/Transit No. 125000024

Distribution Method Fixed Amount Amount .00 Pre-Note Sent Approved Date 03/16/00 Deposited YTD 50,135.23

Line	Bank Account No.	Acct Type	Description	Routing/Transit No.	Dist Meth	Percent/Amount
1	999555123123	Check	Bank of America	125000024	Fixed	.00

Buttons: Ins, Del, Move Up, Move Down, Reset, Inactive, Accept, ?

Select bank and routing number

Select distribution method

EASY Solutions™

Did you know?

In 1998, more than one billion payments were made through electronic payment.

Not only large companies offer Electronic Payment

A recent national survey showed that:

- 33% of companies with 100 or more employees offer Electronic Payment.
- 24% of companies with 50 to 99 employees offer Electronic Payment.

These numbers are growing every day!

To learn more about Direct Payment, please visit: www.directdeposit.org a web site created by The Direct Deposit and Direct Payment Coalition, whose members include NACHA, The Electronic Payments Association, and the Federal Reserve.

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We are happy to answer any questions you may have about any of our EASY Solutions™.