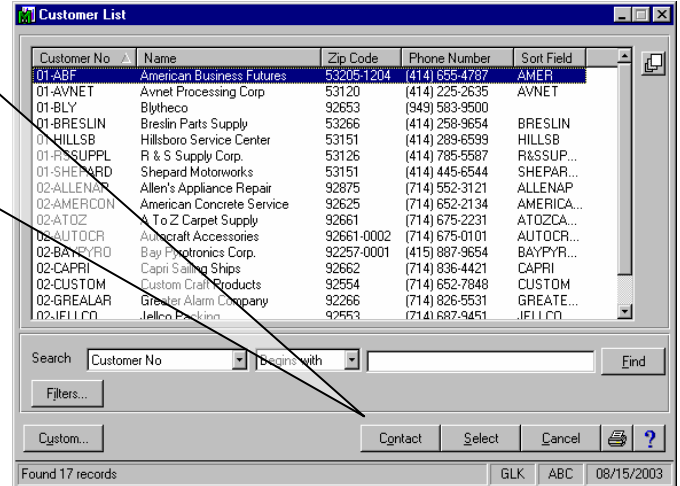


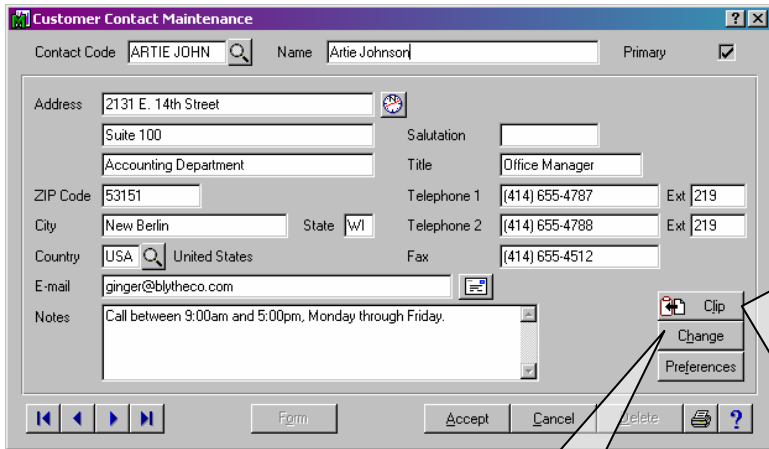
A/R Contact Lookup

How many times have you forgotten the company someone works for, but you know their name? How do you find them?

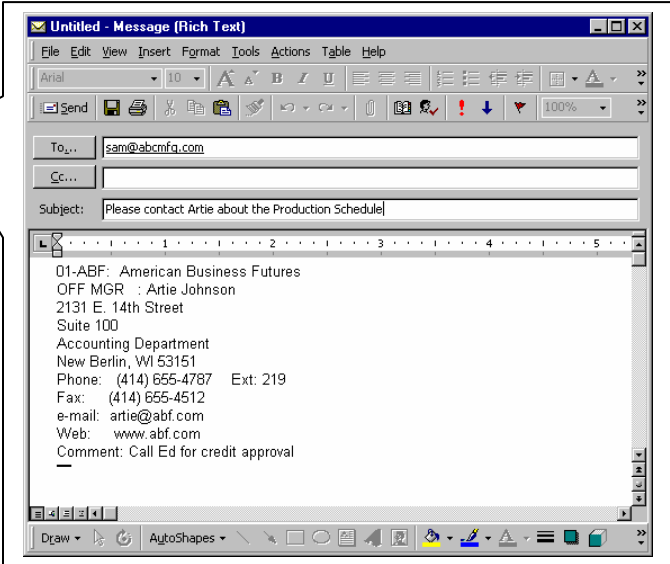


With Contact Manager, you can search by any part of a contact's name, e-mail address, phone number, etc. Select that contact and you will go directly to that Customer record in A/R Customer Maintenance.

Customer Contact Maintenance



CLIP copies pertinent customer and contact information to the Windows Clipboard.



CHANGE allows you to change a Contact Code.



Customer Contact Maintenance

Contact Code: ARTIE JOHN | Name: Artie Johnson | Primary:

Address: 2131 E. 14th Street, Suite 100, Accounting Department | Salutation: | Title: Office Manager

ZIP Code: 53151 | Telephone 1: (414) 655-4787 | Ext: 219

City: New Berlin | State: WI | Telephone 2: (414) 655-4788 | Ext: 219

Country: USA | United States | Fax: (414) 655-4512

E-mail: ginger@blytheco.com

Notes: Call between 9:00am and 5:00pm, Monday through Friday.

Buttons: Form, Accept, Cancel, Delete, ?

PREFERENCES let you set the communication preference for each individual contact.

Customer Contact Preferences

Communication Preference: Email | Block Broadcast Fax:

Form Delivery Preference: Fax | Block Broadcast E-Mail:

Block Broadcast Invoice:

Corporate Information: | Hardware/Network Information:

Company Newsletter: | Warranty Updates:

New Product Information: | Virus Warnings:

Maintenance Information: | Virus Hoaxes:

Special Offers:

Buttons: Accept, Cancel

Status: GLK ABC 04/26/2002

The top section lets you select a contact's preferred method of communication.

The bottom section is where you can define up to 20 subjects and can select which topics they want information about.

The selected methods and subjects would be used when sending communications with our FaxMaster and Email Manager enhancements.

Address Synchronization

Contact Information Synchronization

Source: Customer: 01SHEPARD | Dest: Contact: CEO

Source Information	Modify	Destination Information
Address: 2215 English Avenue, #100	<input checked="" type="checkbox"/> x	2215 English Ave., #100
City: Milwaukee	<input type="checkbox"/>	Milwaukee
State: WI	<input type="checkbox"/>	WI
Zip Code: 53151	<input type="checkbox"/>	53151
Telephone: (414) 655-4786	<input type="checkbox"/>	(414) 655-4786
Ext: 2100	<input type="checkbox"/> x	
Fax: (414) 655-4788	<input type="checkbox"/>	(414) 655-4788
E-Mail:	<input type="checkbox"/> x	alans@shepardmotor.com

Buttons: Update, Skip, End

Address synchronization prompts you to update customer/contact information if information has been changed in either the customer or contact files. The synchronization screen allows you to select specific data items to be updated or you can skip the update completely.

A/R Contact Form Assignment

New Feature

Allows you to assign specific forms to a contact. These will override the contact on the form and force it to be sent to the assigned contact during single form sends and multiple form sends.

Customer Contact Maintenance

Contact Code: [] Name: [] Primary:

Address: 2131 N. 14th Street
Suite 100
Accounting Department

Salutation: [] Title: []

ZIP Code: 53205-1204 Telephone 1: (414) 655-4787 Ext: []

City: Milwaukee State: WI Telephone 2: [] Ext: []

Country: USA United States Fax: []

E-mail: []

Notes: []

Buttons: Form, Accept, Cancel, Delete, ?

Contact Form Assignment Maintenance

Customer: 01-ABF American Business Futures Qk Undo Del

Form: SOWFEA S/O Invoice Printing

Contact: []

Form	Form Name	Contact	Contact Name
ARWFGA	A/R Statement Printing	JOHN QUINN	John Quinn
ARWFHA	A/R Invoice Printing		
ARWFRA	Invoice History Printing		
SOWFAA	Sales Order Printing	ARTIE JOHN	Artie Johnson
SOWFEA	S/O Invoice Printing		

Buttons: Accept, Cancel

GLK ABC 08/31/2003

A/P Contact Communication Preferences

Vendor Contact Maintenance

Contact Code: CARL EISEN Name: Carl Eisen

Address: 7888 Saddlebush Trail
Bank Building
Suite 1010

Salutation: Mr. Title: Accts Mgr.

ZIP Code: 92669-0001 Telephone 1: (714) 665-0985 Ext: 662

City: Orange State: CA Telephone 2: [] Ext: []

Country: USA United States Fax: (714) 665-0910

E-mail: ceisen@bestsoftwareinc.com Primary Contact:

Notes: All residential property inquiries done between 8:00am and Noon.

Buttons: Form, Accept, Cancel, Delete, ?

Vendor Contact Preferences

Communication Preference: Email

Form Delivery Preference: Fax

Block Broadcast Fax:

Block Broadcast Email:

Block Broadcast Invoice:

Buttons: Accept, Cancel

GLK ABC 06/13/2003

A/P Contact Form Assignment

New Feature

Allows you to assign specific forms to a contact. These will override the contact on the form and force it to be sent to the assigned contact during single form sends and multiple form sends.

Vendor Contact Maintenance

Contact Code: [] Name: []

Address: 7888 Saddlebush Trail
Bank Building
Suite 1008

Salutation: [] Title: []

ZIP Code: 92669-0001 Telephone 1: (714) 665-0980 Ext: []

City: Orange State: CA Telephone 2: [] Ext: []

Country: USA United States Fax: (714) 665-0900

E-mail: [] Primary Contact:

Notes: []

Form [] Accept Cancel Delete [] [] []

Contact Form Assignment Maintenance

Vendor: 01-AIRWAY Airway Property [Ok] [Undo] [Del]

Form: POWFBA P/O Return Printing

Contact: []

Form	Form Name	Contact	Contact Name
POWFAA	Purchase Order Printing	CARL EISEN	Carl Eisen
POWFBA	P/O Return Printing		

Accept Cancel

GLK ABC 06/13/2003

Pricing	\$1,200	Initial purchase (Includes 1 st year Subscription Plan)
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	\$ 300	Annual Subscription - This includes all updates and fixes for this enhancement and compatibility upgrades for future MAS 90 version releases.

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