

Quick-Start Document Management Bundles

- Integrated with Sage MAS 500



EZContentManager for Sage MAS500 Standard/SBE (Small Business Edition)

Software Bundle (\$11,600):

- EZContentManager with 5 concurrent users
- Bundle Includes:
 - Process Manager (workflow module for routing/approval)
 - Import Utility
 - Automatic Linking feature
 - Version Management
 - Collaboration Tools
 - 1 Viewer/Annotation User Seat
- Exclusive EZCM/Sage Integration Buttons
- FastDoc Capture/Imaging module (1 license/workstation included)

Implementation (4 days, \$6,000 - INSERT YOUR VAR SERVICES PRICING HERE):

- Creation of up to 10 Document types including associated indices
- Defined folder/file directory structure (up to 10 folders)
- Up to 3 Workflows (must be completed at time of install) – max 8 steps per ***
- System Administrator Training
- Installation and Configuration
- T&E not included/billed at cost

Maintenance (20% of software):

- Free product updates and Free technical support

Descriptions:

- EZContentManager with five (5) concurrent users is a web-based solution which stores documents, files, etc., of all types in one central repository. It utilizes SQL Server as a back-end database. Includes multi-level security, along with search and retrieval (via full-text search and indexed fields)
- The **Process Manager module** is for workflow, or routing and approval of documents. ***maximum number of steps per workflow is 8 steps unless otherwise indicated on the purchase agreement.
- The **Import Utility** which is included allows for automatic upload of documents into the solution; it monitors network drives (this is not an end-user feature, only administrative.)
- The **Automatic Linking** feature enables “like” documents to be linked together for easy retrieval.
- The **Version Management** tool allows documents to be versioned when edited and/or when they have completed a process.
- **Collaboration tools** allow users to chat, post forums, and utilize a calendar for corporate interaction.
- One (1) **Viewer/Annotation user seat** is available for making notes on documents, as well as viewing documents that may not have an associated application available on the user’s desktop.
- The **EZCM/Sage Integration Buttons** consist of 4 “hot buttons” created for MAS 90/200/500 that are applied to MAS screens. Users can directly interact with EZCM without necessarily leaving the MAS application.
- **FastDoc capture/imaging module** allows users to scan documents, apply index fields manually or capture through forms recognition, use bar code recognition and separation, then documents are automatically uploaded into EZCM. Bundle comes with 1 standard license/workstation; additional licenses/workstations available; premium capture solution also available.
- **Implementation** includes creation of up to ten (10) document types with their associated index fields (i.e. Invoice document type, Purchase Order document type, AP check document type, etc.) Up to ten (10) folders and associated user security will be created within the directory structure. Up to three (3) workflows will be created for a routing/approval process, with associated user permissions. The System Administrator will be trained on how to use EZCM and the Integration between EZCM and MAS.
- Implementation will be **four days (4) of on-site assistance** (excludes travel and expenses, which are billed separately).

For more information, contact your local dealer:



The Premier Sage Software Business Solutions Provider • National Presence, Local Touch • 1.800.425.9843 • www.blytheco.com

EZContentManager for Sage MAS500 Advanced/Enterprise

Software Bundle (\$18,450):

- EZContentManager with 10 concurrent users
- Bundle Includes:
 - Process Manager (workflow module for routing/approval)
 - Import Utility
 - Automatic Linking feature
 - Version Management
 - Collaboration Tools
 - 2 Viewer/Annotation User Seats
- *Exclusive EZCM/Sage Integration Buttons*
- FastDoc Capture/Imaging module (1 license/workstation included)

Implementation (5 days, \$7,500 - INSERT YOUR VAR SERVICES PRICING HERE):

- Creation of up to 10 Document types including associated indices
- Defined folder/file directory structure (up to 10 folders)
- Up to 3 Workflows (must be completed at time of install) – max 8 steps per ***
- System Administrator Training
- Installation and Configuration
- **T&E not included/billed at cost**

Maintenance (20% of software):

- Free product updates and Free technical support

Descriptions:

- EZContentManager with ten (10) concurrent users is a web-based solution which stores documents, files, etc., of all types in one central repository. It utilizes SQL Server as a back-end database. Includes multi-level security, along with search and retrieval (via full-text search and indexed fields)
- The **Process Manager module**, or workflow for routing and approval of documents. ***maximum number of steps per workflow is 8 steps unless otherwise indicated on the purchase agreement.
- The **Import Utility** which is included allows for automatic upload of documents into the solution; it monitors network drives (this is not an end-user feature, only administrative.)
- The **Automatic Linking** feature enables “like” documents to be linked together for easy retrieval.
- The **Version Management** tool allows documents to be versioned when edited and/or when they have completed a process.
- **Collaboration tools** allow users to chat, post forums, and utilize a calendar for corporate interaction.
- Two (2) **Viewer/Annotation user seats** are available for making notes on documents, as well as viewing documents that may not have an associated application available on the user’s desktop.
- The **EZCM/Sage Integration Buttons** consist of 4 “hot buttons” created for MAS 90/200/500 that are applied to MAS screens. When invoked, users can directly interact with EZCM without necessarily leaving the MAS application.
- **FastDoc capture/imaging module** allows users to scan documents, apply index fields manually or capture through forms recognition, use bar code recognition and separation, then documents are automatically uploaded into EZCM. Bundle comes with 1 standard license/workstation; additional licenses/workstations available; premium capture solution also available.
- **Implementation** includes creation of up to ten (10) document types with their associated index fields (i.e. Invoice document type, Purchase Order document type, AP check document type, etc.) Up to ten (10) folders and associated user security will be created within the directory structure. Up to three (3) workflows will be created for a routing/approval process, with associated user permissions. The System Administrator will be trained on how to use EZCM and the Integration between EZCM and MAS.
- Implementation will be **five days (5) of on-site assistance** (excludes travel and expenses, which are billed separately).

For more information, contact your local dealer:

Optional Modules and Services

1. Additional Concurrent EZContentManager seats (each)*

Concurrent User Licenses 1 - 10	\$450
Concurrent User Licenses 11 - 25	\$382
Concurrent User Licenses 26 - 50	\$336
Concurrent User Licenses 51 - 100	\$302
Concurrent User Licenses 101 - 250	\$272
Concurrent User Licenses 251 - 500	\$245
Concurrent User Licenses 501 - 1000	\$221
Concurrent User Licenses 1001+	\$199

2. Viewer Annotation Concurrent Seats (each) *

- Viewer required to make and view annotations within EZContentManager
- \$250 per concurrent seat
- Recommend 5:1 ratio of EZContentManager seats to Viewer Annotation seats

3. Additional EZCM Accounts Payable (AP) Module Implementations for MAS*

- AP GL Distribution Module for MAS 500 **\$6,500** (includes 1 day Services)
 - \$5,000 software + **\$1,500** ½ day services **(INSERT YOUR VAR SERVICES PRICING HERE)**

4. Capture/Imaging Solution Options*

- IBM FastDoc additional license/workstation \$1,995 each
- IBM Taskmaster Quote based on volume
 - Fully automated OCR/OMR/IMR capture solution, Bar code recognition & separator
 - Line item extraction (optional)
 - Web Clients (optional)
- MS Outlook Plug-In for MAS 500 \$2995
- EZeDocs (COLD Capture - forms) Quote
- EZPayManager (COLD Capture - payments) Quote
- EZConnect (EDI/XML) Quote

5. Professional Services Add-Ons **(INSERT YOUR VAR SERVICES PRICING BELOW)**

- ** Each additional day on-site (does not include T&E) **\$1,500/day** (MIN 2 days)
- Each additional Workflow **\$750**
- Each additional Custom EZButton in Adapter **\$200**
- IBM Taskmaster additional services Quote based on volume

*Maintenance = 20% of software

For more information, contact your local dealer:

Consultancy Package

Assessment

\$3000 - \$4500*

- Define strategic goals
- Perform technology review of existing infrastructure
- Understand Corporate structure and goals
- Review existing business processes
- Define the project scope and recommendations on how to proceed

ACOM's Consultancy Package explores the different aspects of document management. Organizations often do not know what options are available for their business model, and may not even know where to start. Guided by an experienced professional, ACOM's Consultancy Package can provide you with a head start on developing your set of requirements and an implementation plan that works for you and your staff.

An outside consultant can be impartial and help distinguish each department's or group's needs; they help provide industry standards and best practices to get you on the fast track to a successful EZContentManager implementation.

Our goal is to understand your business needs, and ensure that the user adoption is quick and painless. In just a few short days, ACOM can help you take full advantage of your business processes in both MAS 500 and EZContentManager.

*Depending on scope of project. Does not include T&E.



Sage Software
Partner of the Year

www.blytheco.com
1.800.425.9843

For more information, contact your local dealer: