

## With this enhancement, you can:

- ◆ Send customized comments as an Email Body
- ◆ Send MAS 90 Reports
- ◆ Send Forms, such as Sales Orders, Purchase Orders, Invoices and Statements
- ◆ Attach any document, such as Word, PDF or Excel files as an attachment
- ◆ Send these documents to Customers, Vendors or any contact via Email

### Email Data Entry Main Tab

The screenshot shows the 'E-Mail Data Entry' window with the 'Main' tab selected. A callout box on the left shows a list with 'Phone Book', 'Customer', and 'Vendor', where 'Customer' is highlighted. The main window contains the following fields:

- Source: Customer (dropdown)
- Send Method: E-Mail (dropdown)
- Customer: 01-AVNET (lookup) | Avnet Processing Corp
- Contact Code: TONY SCHUL (lookup) | Tony Schultz
- Fax Number: (414) 225-2800
- E-Mail Address: tonys@avnet.com
- Fax Cover Letter: STD (lookup) | Blytheco Cover Letter
- Subject: Document from Ginger Kittinger at ABC Distribution and Service C

Buttons: Send, Cancel. Status bar: GLK ABC 05/10/2002

The Main Tab is where you select the customer and contact you wish to send the email to. If you are already in a customer file and click on the Fax/Email button, this tab will already be pre-populated with the customer information for you. You always have the ability to override any information on this screen.

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## Destination Tab

Company	Company Name	Recipient	Destination
01-AVNET	Avnet Processing Corp	Terry Stafford	terrys@avnet.com
01-AVNET	Avnet Processing Corp	Tony Schultz	tonys@avnet.com

Buttons: Address Select, Delete Entry, Send, Cancel

Footer: List of Recipient Email Address, GLK, ABC, 05/10/2002

Phone Book  
Customer  
Vendor  
Database

Source: Customer, Method: E-Mail

Recipient	Email Address	Fax Number	Send Pref
Terry Stafford	terrys@avnet.com	(213) 786-9800	*NONE*
Tony Schultz	tonys@avnet.com	(414) 225-2800	*NONE*

Buttons: Select All, Select, Cancel, GLK, ABC, 05/10/2002

The Destination Tab lets you select multiple recipients, in addition to the one already selected on the Main Tab. This is ideal for situations such as needing to send a proposal to the CFO and the CEO at different locations – simply select each contact with their own individual email address and both will receive the proposal.

## Additional Tab

Cover Letter: STD, Blytheco Cover Letter

Priority: Medium, Send Date: 05/10/02, Send Time: 00:00

Generate Memo: Detail, Memo Code: Bx00, Delay: 5

E-Mail Method: SMTP, Return Receipt:

Sender: User, Name: Ginger Kittinger, E-Mail: ginger@blytheco.com

Transmittal Report:  HP spb5

Print Process Log:  HP spb5

Buttons: Send, Cancel, GLK, ABC, 05/10/2002

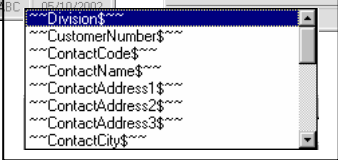
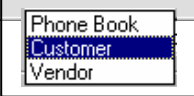
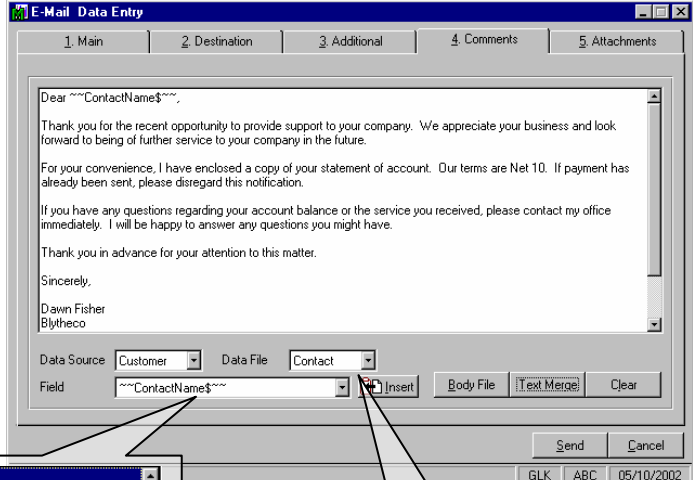
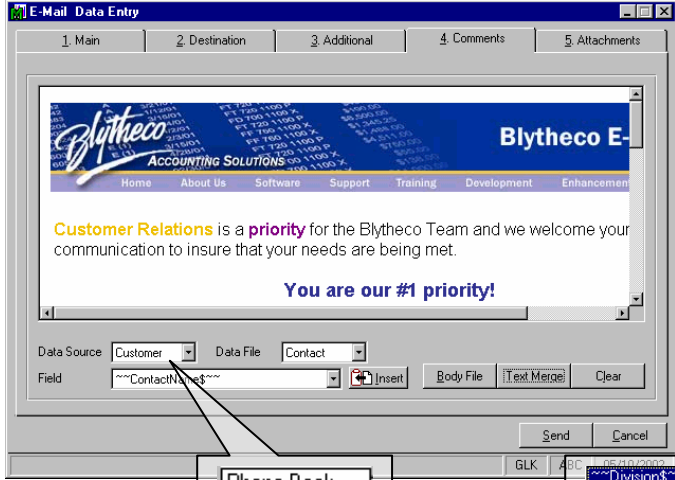
Callout boxes:  
 - Priority: Low, Medium, High, Ultra  
 - E-Mail Method: Yes, No, Detail  
 - Sender: User, System, Override

The Additional Tab many times can be left as is, but you can change any of the fields. This screen gives you control over the priority, send date, send time, send method and more.

## Comments Tab

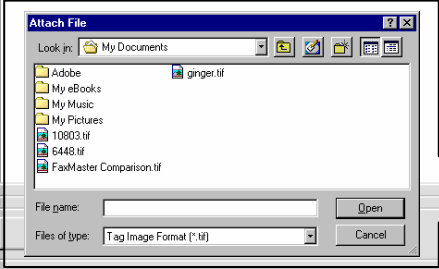
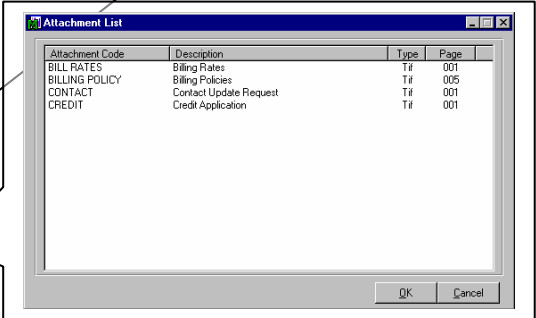
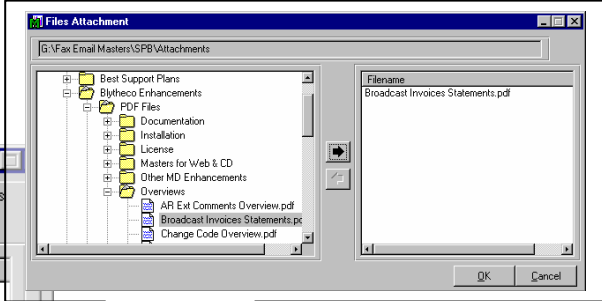
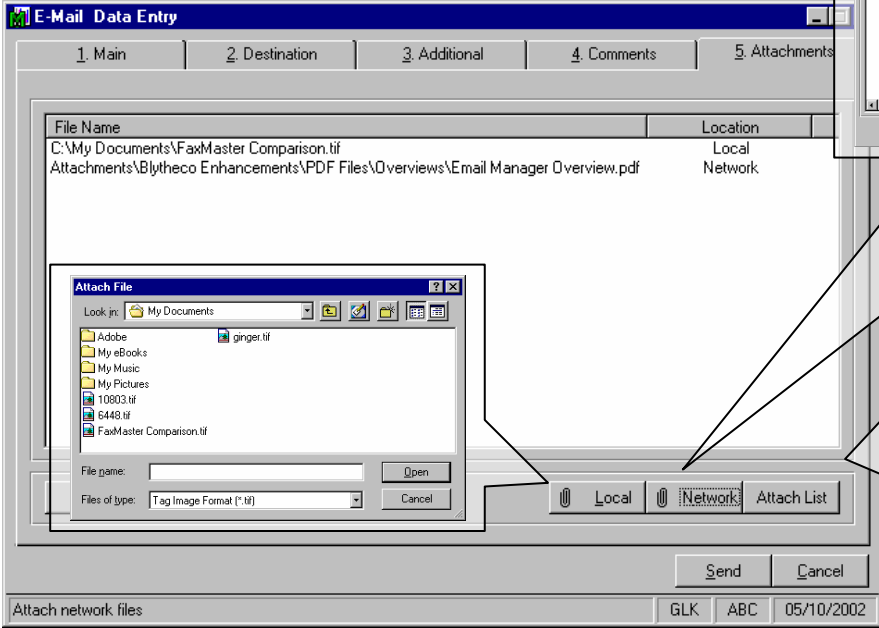
**Comments in HTML Format**

**Comments in Text Format**



Data fields inserted in cover letter comments are automatically populated when the email is generated.

## Attachments Tab



## Email Forms

**E-Mail Form Send Options**

1. Main | 2. Destination | 3. Additional | 4. Comments | 5. Attachments

Info Source: Customer  
Send Method: E-Mail  
Customer: 01-AVNET Avnet Processing Corp  
Contact Code: TONY SCHUL Tony Schultz  
Fax Number: (414) 225-2800  
E-Mail Address: tonys@avnet.com

Fax Cover Letter: STD Blytheco Cover Letter  
Subject: Form from Ginger Kittinger at ABC Distribution and Service C

Send Cancel

GLK ABC 05/10/2002

**Sales Order Entry**

Order Number: 0000105  
Order Date: 04/20/03 Order Type: Master Order Cycle Code:   
Customer No.: 01-AVNET Avnet Processing Corp Cust PO: TS0420  
Last Ord Date: Ship To: Net 30 Days

Customer...

**E-Mail Form Send Options**

1. Main | 2. Destination | 3. Additional | 4. Comments | 5. Attachments

Fax Cover Letter: STD Blytheco Cover Letter  
Priority: High Send Date: 05/10/02 Send Time: 00:00  
Generate Memo: Yes Memo Code: S/ Delay: 5  
E-Mail Method: SMTP Return Receipt:   
Sender: User Name: Ginger Kittinger E-Mail: ginger@blytheco.com  
Form Program: SOWFAA 000 ICR-SALES ORDER PRINTING  
Overlay:   
Transmittal Report:  HP spb5  
Print Form:  HP spb5  
Print Process Log:  HP spb5  
File Output Printer: BlyPCL Update Printer

Send Cancel

GLK ABC 05/10/2002

## Email Reports

**A/P Aged Invoice Report**

Sort Options: Vendor Number

Age Invoices as Of: 05/07/02  Print Report in Detail  
Age Invoices By: Invoice Date  Exclude Future Dated Transactions  
Aging Option to Print: All Invoices  
Invoices to Print: Open

Selection	All	Starting	Ending
Vendor Number	<input checked="" type="checkbox"/>	00-	99-XXXX
Sort Field	<input type="checkbox"/>		
ZIP Code	<input type="checkbox"/>		
Vendor Name	<input type="checkbox"/>		

Facsimile Print Preview **Printer Setup** ?

GLK ABC 05/07/2002

**E-Mail Report Send Options**

1. Main | 2. Destination | 3. Additional | 4. Comments | 5. Attachments

Cover Letter: STD Blytheco Cover Letter  
Priority: Medium Send Date: 05/10/02 Send Time: 00:00  
Generate Memo: No Memo Code: REPORT Delay: 5  
E-Mail Method: SMTP Return Receipt:   
Sender: User Name: Ginger Kittinger E-Mail: ginger@blytheco.com  
Transmittal Report:  HP spb5  
Print Process Log:  HP spb5  
File Output Printer: BlyPCL Update Printer

Send Cancel

GLK ABC 05/10/2002

**Printer Setup**

Output Type:  Printer  Deferred  Export File  
Printer Name: HP spb5  
Where: \\mas200\HP5spb  
 **Send Via Fax/E-Mail**  Print to File

Deferred Print Options:  
 All Pages From: thru  
 Page Range: 1 9999 Number of Copies: 1

OK Cancel ?

## Broadcast Database Range Selection

**Requires Contact Manager**

Allows you to select contacts based upon their communication preferences.

**Requires Customer Service Manager**

**Requires Customer Service Manager**

Allows you to select customers based upon the product they have, specific modules, operating system information and much more.

Range Update Information

- No of records read: 11
- No of records in range selection: 11
- No of records excluded (No Email or Fax): 2
- No of records added: 9

**Requires Customer Service Manager**

Allows you to select customers based upon their Subscription and/or Support Plan status.

## Broadcast Database Send Selection

Company	Company Name	Recipient	Destination
02.ALLENAP	Allen's Appliance Repair	Jeff Allen	jallen@allenappl.com
02.AMERCON	American Concrete Service	Mike Thompson	mthomp@acs.com
02.ATOZ	A To Z Carpet Supply	Allen Ableson	aabile@atz.com
02.AUTOCR	Autocraft Accessories	Max Johnson	maxj@autocraft.com
02.BAYPYRD	Bay Pyrotechnics Corp.	Janice Zion	jz@bayp.com
02.CAPRI	Capri Sailing Ships	Jerry Westmorland	jwest@capriships.com
02.CUSTOM	Custom Craft Products	Rex Anderson	rexat@customcraft.com
02.GREALAR	Greater Alarm Company	Lyle Davis	lyled@greateralarm.com
02.JELLCO	Jellco Packing	Mary Winfrey	mary@jellco.com
02.ORANGE	Orange Door & Window Co.	Harold English, President	harold@orangedoor.com
02.STS	Stairway to Safety	Dave Butler	davdb@stairsafety.com

## Broadcast Database Send – In Progress

**Blytheco Fax/E-Mail Progress**

Data Entry

Company: 02-ATOZ A To Z Carpet Supply

Send To: Allen Ableson

Send Method: E-Mail aabile@atz.com

Progress: 1 of 11

## Setup – VSI-FAX Tab

The screenshot shows the 'VSI-Fax' tab of the 'E-Mail Setup Options' dialog. It contains several input fields for configuring fax server settings:

- Fax Server Software: Vsi Fax
- Version: [Empty]
- VSI-FAX Directory Path: \\mas200\faxserver\
- VSI-FAX Host Commands: Hmas200
- VSI-FAX Server Status: [Empty] (with a 'Validate' button)
- Local Area Prefix: 949
- Prefix for Outside Line: [Empty]
- Allow International Faxes: [Checked]
- Prefix for International Faxes: [Empty]
- Default Company Fax Number: (949) 583-0649
- Fax/E-Mail Delay: 0
- VSI-Fax Error Alerts section:
  - VSI-Fax Administrator Label: FaxMaster Administrator
  - VSI-Fax Administrator E-Mail: ginger@blytheco.com

Buttons at the bottom include 'Accept', 'Cancel', and a help icon. The status bar shows 'GLK ABC 05/10/2002'.

*This screen available only with FaxMaster.*

## Setup – SMTP Tab

The screenshot shows the 'SMTP' tab of the 'E-Mail Setup Options' dialog. It contains fields for sender information and server connection details:

- Sender Information:
  - System Sender Name: Blytheco
  - System Sender E-Mail: webmaster@blytheco.com
- E-Mail Server Connection:
  - SMTP Server IP: 172.20.10.1
  - Port Number: 25
  - Use Anonymous Login: [Unchecked]
  - User ID: webmaster
  - Password: blytheco
- Defaults:
  - Form Attachment Type: PDF
  - Return Receipt: [Unchecked]
  - Report Attachment Type: PDF
  - Delay: 0

Buttons at the bottom include 'Accept', 'Cancel', and a help icon. The status bar shows 'GLK ABC 05/10/2002'.

*This screen available only with Email Manager.*

SMTP Options control the email server connection information, as well as defaults for sender information, User IDs and more.

## Setup – Defaults Tab

The screenshot shows the 'Defaults' tab of the 'E-Mail Setup Options' dialog. It contains fields for subject lines and a table for email options:

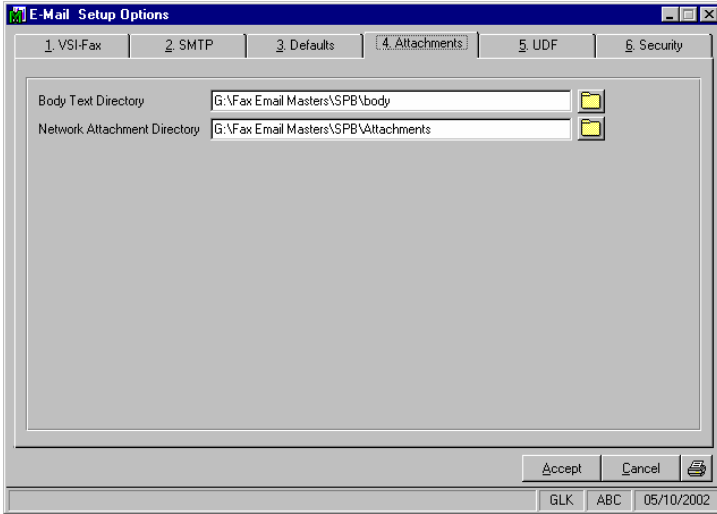
- Standard Subject: Document from <USER> at <COMP>
- Form Subject: Form from <USER> at <COMP>
- Report Subject: Report from <USER> at <COMP>
- Broadcast Subject: Broadcast from <USER> at <COMP>

Option	Standard Entry	Forms	Reports
Default Priority	Medium	High	Medium
Print Transmittal Report	Yes	Yes	No
Generate Memos	Detail	See Fax Form Maint	No
Memo Code	B:X00	See Fax Form Maint	REPORT
Default Cover Letter	STD	See Fax Form Maint	STD

Buttons at the bottom include 'Accept', 'Cancel', and a help icon. The status bar shows 'GLK ABC 05/10/2002'.

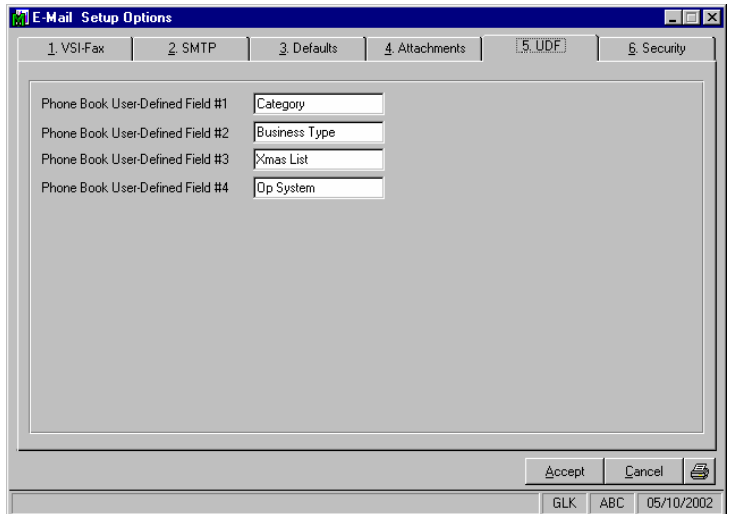
Defaults Options control the text in the Subject fields (see Page 1 – Main Tab for example), as well as the sending priority and memos for different types of emails being sent.

## Setup – Attachments Tab



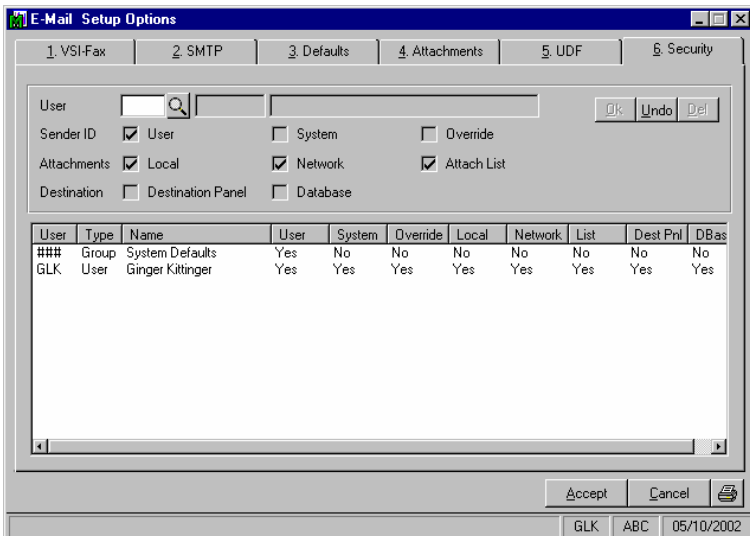
Attachments Options are where you define the folders for pre-approved attachments and body text files.

## Setup – User Defined Fields Tab



User-Defined fields can be utilized in the Phone Book records.

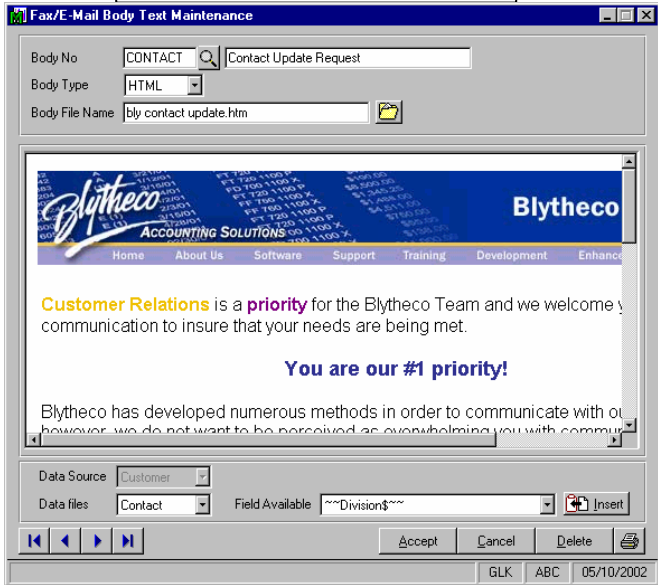
## Setup – Security Tab



Security Options control who has access to different options throughout Email Manager.

## Body Text Maintenance

Sample of HTML Format



**Fax/E-Mail Body Text Maintenance**

Body No: CONTACT    Contact Update Request

Body Type: HTML

Body File Name: bly contact update.htm

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**Blytheco Accounting Solutions**

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**Customer Relations is a priority** for the Blytheco Team and we welcome your communication to insure that your needs are being met.

**You are our #1 priority!**

Blytheco has developed numerous methods in order to communicate with our customers; however, we do not want to be perceived as overwhelming you with commu...

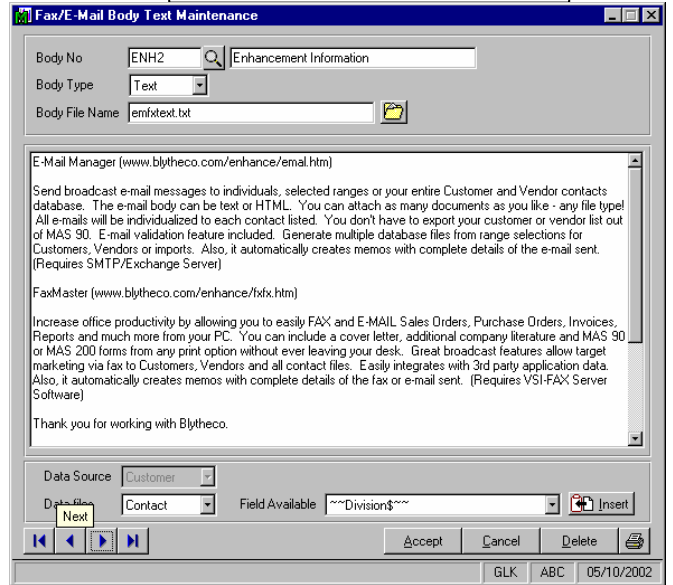
Data Source: Customer

Data files: Contact    Field Available: ~~~Division\$\$\$    Insert

Accept   Cancel   Delete

GLK   ABC   05/10/2002

Sample of Text Format



**Fax/E-Mail Body Text Maintenance**

Body No: ENH2    Enhancement Information

Body Type: Text

Body File Name: emf.txt

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E-Mail Manager (www.blytheco.com/enhance/email.htm)

Send broadcast e-mail messages to individuals, selected ranges or your entire Customer and Vendor contacts database. The e-mail body can be text or HTML. You can attach as many documents as you like - any file type! All e-mails will be individualized to each contact listed. You don't have to export your customer or vendor list out of MAS 90. E-mail validation feature included. Generate multiple database files from range selections for Customers, Vendors or imports. Also, it automatically creates memos with complete details of the e-mail sent. (Requires SMTP/Exchange Server)

FaxMaster (www.blytheco.com/enhance/fxf.htm)

Increase office productivity by allowing you to easily FAX and E-MAIL Sales Orders, Purchase Orders, Invoices, Reports and much more from your PC. You can include a cover letter, additional company literature and MAS 90 or MAS 200 forms from any print option without ever leaving your desk. Great broadcast features allow target marketing via fax to Customers, Vendors and all contact files. Easily integrates with 3rd party application data. Also, it automatically creates memos with complete details of the fax or e-mail sent. (Requires VSI-FAX Server Software)

Thank you for working with Blytheco.

Data Source: Customer

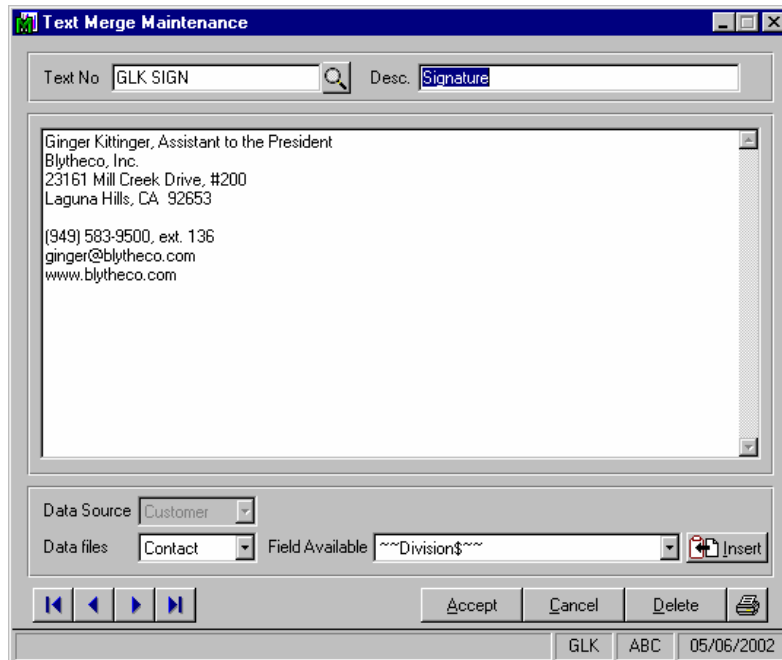
Data files: Contact    Field Available: ~~~Division\$\$\$    Insert

Next

Accept   Cancel   Delete

GLK   ABC   05/10/2002

## Text Merge Maintenance



**Text Merge Maintenance**

Text No: GLK SIGN    Desc: Signature

---

Ginger Kittinger, Assistant to the President  
Blytheco, Inc.  
23161 Mill Creek Drive, #200  
Laguna Hills, CA 92653

(949) 583-9500, ext. 136  
ginger@blytheco.com  
www.blytheco.com

Data Source: Customer

Data files: Contact    Field Available: ~~~Division\$\$\$    Insert

Accept   Cancel   Delete

GLK   ABC   05/06/2002

## Form Maintenance

**Fax/E-Mail Form Maintenance**

Form Program: ARZRG Seq: 000 Desc: A/R STATEMENT PRINTING

Cover Letter: STD

Overlay File: FORM ARZRG

Create Memos: Yes

Memo Code Suffix: A/ FO

Form Code: RM

Print Form:

Print Internal Copy:

Print Process Log:

Default Subject: ZRG

Buttons: Accept, Cancel, Delete

Form Maintenance controls different forms and the overlay files associated with them, as well as memo codes.

## Additional Files Maintenance

Additional Files Maintenance allows you to maintain the files that are available in the Attachment List for outbound emails.

**Attachment List Maintenance**

File ID: CONTACT Desc: Contact Update Request

File Type: TIF - VSIFax 3.x

File/Path Name: N:\MAS90\fax\contactupdate.tif

No. of Pages: 001

Buttons: Accept, Cancel, Delete

Status: GLK ABC 05/10/2002

<b>Pricing</b>	<b>\$ 2,500</b>	<b>Initial purchase</b> (Includes 1 <sup>st</sup> year Subscription Plan)
	<b>\$ 625</b>	<b>Annual Support Plan</b> - This includes unlimited telephone support for this enhancement.
	<b>\$ 625</b>	<b>Annual Subscription</b> - This includes all updates and fixes for this enhancement and compatibility upgrades for future MAS 90 version releases.
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