



## SAGE COMPLIANCE SERVICES

## SAGE EDP WAGE ATTACHMENT – PRODUCT FEATURES

### Your Solution for Garnishment Automation

Sage EDP Wage Attachment automates the garnishment process, streamlining payments and allowing you to meet agency requirements in just a few steps. You're assured of providing your employees with accurate and timely deductions while maintaining the highest level of confidentiality and control.

The system tracks details of each attachment as they accrue and even allows for multiple attachments. Orders are automatically prioritized based on the various jurisdictional rules. At any point, you can determine whether an attachment has been satisfied or review the unpaid balance.

### Key Features & Functionality

#### Types of attachments supported

- Child support
- Support arrearage
- Medical support
- Spousal support
- Federal levy
- State levy
- Local levy
- Creditor garnishment
- Bankruptcy
- Student loans
- Federal administrative wage garnishments
- Other payables
- Restitution
- Wage assignment

#### Built-in correspondence

- Insufficient funds
- Attachment receipt
- Request for release of levy
- Termination
- Zero balance letter

#### Key compliance tables

- Administrative/setup fees (employer/issuing authority)
- Remittance schedules
- Priority order of different attachments
- Definition of disposable earnings by state
- Payment addresses for State Disbursement Units (child support)

- Maximum withholding limits for attachments
- Tax levy exemptions
- Age/blind exemptions

#### User-maintained tables

- Pay cycle
- Company information
- Bank information (for check writing)
- Check information
- Issuing authority information
- Deduction groups
- Employees
- Client and customer setup (for service bureaus)

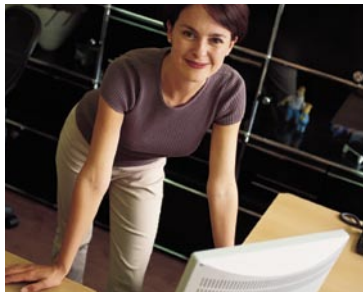
#### Multiple calculation methods

- **System Calc:** User stops payroll processing and imports wage and deduction data. System calculates proper deductions, imports them back into payroll, and completes processing.
- **Exception:** User imports wages, deduction data, and attachment deductions. System calculates proper attachment deductions and compares to attachment deductions taken by payroll. Variances are reported in order to adjust on next payroll run.
- **Direct:** User imports attachment deductions to update employee records. System is used to maintain records of attachments, and generate payments and letters.
- **Quick Calc:** User enters gross-to-net information and the system calculates attachment deductions for a specific pay period.

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**IF AN EMPLOYEE  
GARNISHMENT IS NOT  
PROPERLY WITHHELD,  
YOUR COMPANY CAN BE  
HELD LIABLE FOR THE  
ENTIRE AMOUNT.**

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# Sage EDP Wage Attachment

## Product Features

*Sage Compliance Services solutions process an estimated \$90 billion in annual compliance payments for eight million private sector employees.*

### Comprehensive reporting options

- Issuing authority listing
- Employee attachments
- Attachment balance due
- Administrative fee amounts
- Company listing
- Gross to net register
- No wages reported
- Issuing authority payment history
- Employee deduction history
- Employee attachment deduction history
- Employee payment to issuing authority history
- Issuing authority check register
- System calculation/user input exception
- Check requisition report
- Enhancement request
- Employee listing
- Attachments due
- Setup and administration fees

### Payments

- Built-in exports allow you to pay attachments via:
  - Electronic payment using Sage EDP EPIC (for child support payments to SDUs)
  - Check writer system
  - External A/P system
- Pay in consolidated or detail format to any issuing authority
- Validation import file can be created by check writer system, third-party financial network, or external A/P system

### User-defined/manual options

- Manually enter a payroll
- Manually validate an attachment
- Non-standard payables can be user-defined

### Importing/Exporting

- Import Master File Setup and Employee Setup
- Export administrative/setup fees, driven by date range
- Create your own exports as needed and save export layouts for future use

### Special features accommodate your unique requirements

- Data can be secured for access only by specific business units
- When courts rule outside normal regulations, you can override compliance withholding limits for associated attachments
- System accommodates fees within maximum amounts, allowing compliance with issuing authorities that require fees to be withheld to cover costs
- All orders have a user-defined effective date to determine priority, which can be different from the received date
- System provides fields to indicate when an employee has access to medical support for child support orders
- System allows for different definitions for each attachment (e.g., if an employee has more than one type of attachment, each could have a different definition of disposable earnings)
- System contains multiple reporting levels for use in a service bureau environment

### Sage Compliance Services—A Proven Partner

#### Eighteen Years of Dedication to Employer Compliance

Sage Compliance Services has been the premier provider of solutions for employer compliance since 1988. We automate payroll tax payments and filings, wage garnishments, and W-2/1099 processes for employers in every industry. Our clients include more than 20% of the Fortune 500 and hundreds of government agencies.

At Sage Software, we're guided by our vision to ease our client's burden of government reporting and compliance. We provide solutions that automate the employer compliance process, minimizing the risk of penalties and allowing you to focus on what you do best.



The Premier Sage Software Business Partner

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